

S.T.H.C 2018-19



Commitment ~ Respect ~ Integrity

TIGERS RULES OF OPERATIONS

This booklet contains the rules of operation of the

Streetsville Tigers Hockey Club

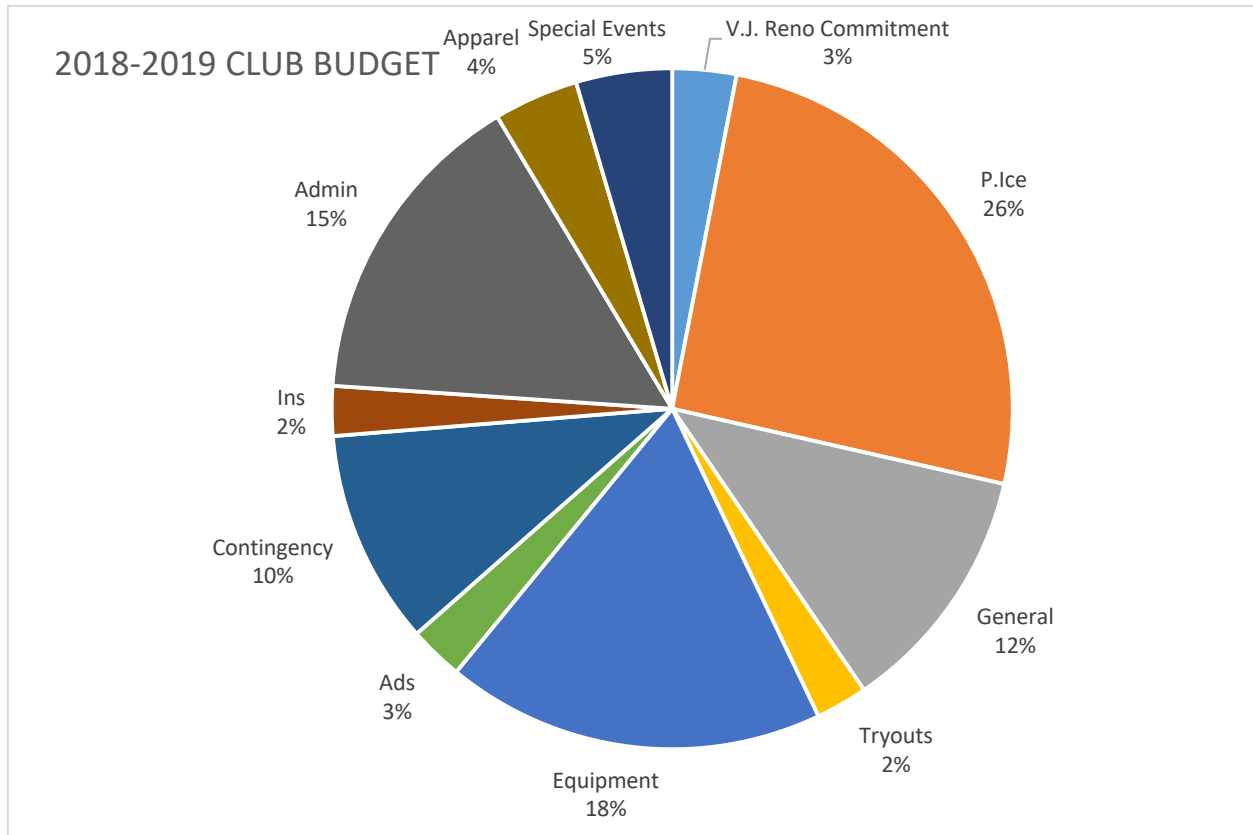
For more information, including club policies check out the Tigers website at:

streetsvilletigers.com

Follow us on Facebook, twitter, Instagram and Flickr

Tigers hockey . . . just for the fun of it!

2018-19 STHC Budget



BUDGET BREAK DOWN

Practice Ice	\$83,986.00
General	\$40,240.00
Equipment & Sweaters	\$59,250.00
Administration	\$50,561.00
Contingency	\$33,600.00
Apparel	\$14,146.00
Vic Johnston Reno Commitment	\$10,000.00
Tryouts	\$ 8,345.00
Insurance	\$ 9,180.00
Advertising	\$ 8,971.00
Event Days	\$ 15,000.00

BREAK DOWN

GENERAL

GTHL Fees
 Player Banquet
 Rings/Awards
 Photo Book
 HC Surcharge
 Merchandise

ADMINISTRATION

Audit Fees
 Book Keeper Fees
 Printing
 Office Supplies
 Bank Charges
 Credit Card Fees
 Communications
 Room/Hall Rentals
 Office Equipment
 Insurance
 Subscriptions
 Salaries



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Welcome to the Streetsville Tigers Hockey Club

We would like to take this opportunity to welcome all of our new and returning players, parents and coaches to the Tigers. Our goal is to have a hockey program where you and your child will have fun. Our vision, values and mission statement along with the club's aims and objectives are in place to help you to better define the Tigers Hockey Club.

The vision, values and mission statement along with our motto

Tigers hockey... just for the fun of it!

and Tag Line

Commitment ~ Respect ~ Integrity

Guides' our decisions concerning the direction of the Tigers, we have put together an extensive package of rules of operation and policies to assist our players, coaches and parents to understand what is expected of everyone. These rules and policies, as well as the Tiger's constitution are available on the Tigers web site: www.streetsvilletigers.com.

Please take the time to stop by and read them. The site is full of helpful information about the Tigers, their history and many other features. We also have a Tiger Parent web site to assist with how the Tigers operate and includes the Club Financials.

The Tigers are on social media check us out on: Facebook, Twitter, Instagram and Flickr.

We are always looking for feedback on the program, so please feel free to drop Frank or myself an email with your suggestions.

Frank and I both look forward to seeing you at the rink and wish you and your child, an enjoyable season.

Thank you for choosing the Tigers,

Neil Painchaud

Neil Painchaud
President

Frank Trachsler

Frank Trachsler
General Manager



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**2018-2019
STHC
BOARD OF DIRECTORS**

PRESIDENT

Neil Painchaud
519-821-9295
neil.painchaud@rogers.com

GENERAL MANAGER

Frank Trachsler
905-826-4724 fax 905-826-4869
frank.trachsler1@gmail.com

VP/TREASURER

Tim Holdaway

SPECIAL EVENTS Coordinator

Rosemary Holm

CLUB REGISTRAR

Frank Trachsler/Jodi Robillos

SECRETARY

Jodi Robillos

EQUIPMENT MANAGER

Vacant – Neil is currently filling in

SOCIAL MEDIA DIRECTOR

Vacant – Neil is currently filling in



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PAYMENT DISCLOSURE COMPLIANCE REPORT

Disclosure of payments made to club or team officials:

No Tiger Team Official or Related Parties receives a salary, honoraria or any other payments to: coach, manage or be a trainer with the Tigers Hockey Teams. Nothing in this policy prohibits the reimbursement to Club and/or Team Officials or Related Persons, of legitimate out-of-pocket expenses.

Minor Atom	_____
Atom	_____
Minor Pee Wee	_____
Pee Wee	_____
Minor Bantam	_____
Bantam	_____
Minor Midget	_____
Midget Jr.	_____
Midget Sr.	_____

Disclosure of club or team officials in providing goods or services to the club:

(Streetsville Tigers Hockey Club)

The bookkeeper is the President's wife and is paid \$15,000.00 annually.
The President & General Manager are given a month allowance of \$250.00 to cover expenses that are not related to their job descriptions.

Neil Painchaud

Neil Painchaud- President

Frank Trachsler

Frank Trachsler – General Manager

2018-2019
CLUB FACT SHEET

REGISTRATION	PLAYER	\$1800.00
	GOALIE	\$1750.00
GAME SWEATERS & SOCKS		Included in registration
CUSTOM PANT SHELL or Subsidizes hockey pants		Included in registration
PRACTICE SWEATER & SOCKS		Included in registration
EQUIPMENT BAG		Included in registration
PLAYER INSURANCE		Included in registration
MEMORY PHOTO BOOK		Included in registration
TEAM BANQUET		Included in registration
ICE BREAKER OPENING DAY EVENT & WINTER CELEBRATION EVENT		Included in registration

Players must supply their own black PANTS, GLOVES, HELMET

Supplied by the Tigers Hockey Club:

ONE CLUB PRACTICE A WEEK
TUESDAY, WEDNESDAY, SATURDAY

HOME GAME NIGHT (subject to GTHL scheduling)
SUNDAY Minor Atom, Pee Wee, Bantam, Midget Sr.,
MONDAY Minor Pee Wee, Midget Jr.
THURSDAY Atom, Minor Bantam, Minor Midget

HOME ARENA:
The STREETSVILLE ARENA / Vic JOHNSTON COMMUNITY CENTRE

***** **Fundraising Commitments** *****

NO CLUB FUNDRAISING, NO BINGO

2018-2019 PAYMENT OPTIONS

Choose the option that best meets your requirements, five equal payments or one payment.

<u>OPTION 1</u>	Player /	Goalie	<u>OPTION 2</u>	Player /	Goalie
	\$1800.00	\$1750.00		\$1800.00	\$1750.00
<u>FIVE PAYMENTS:</u>			<u>ONE PAYMENT:</u>		
Cheque #1		\$500.00			
Cheque #2, 3, 4 & 5	Player	\$325.00		Player	\$1800.00
Cheque #2, 3, 4 & 5	Goalie	\$312.50		Goalie	\$1750.00

Method of Payment:

Cash, Cheque, Credit Card (Visa, MasterCard or Amex)
 Cheques should be made payable to: ***Streetsville Tigers Hockey Club***
 NSF fee is \$40.00

Cheques are due on the following dates:

Cheque #1 - April 2018 (on signing), **Cheque #2** - May 15, 2018, **Cheque #3** - June 15, 2018,
Cheque #4 - July 15, 2018, **Cheque #5** - August 15, 2018

SECTION 10: REFUNDS (Revised 2016)

- 10.1 All player refunds are subject to a deduction to cover the Clubs' hard costs and season commitments. The remaining money will be pro-rated based on the refund formula.
- 10.2 If you decide to leave the tiger team voluntarily you forfeit and must return all Tiger game & practice jerseys along with the equipment bag before a refund cheque will be issued.
 - 10.2.1 If you have not yet been issued this equipment this section does not apply.
- 10.3 Reneging on your commitment is a serious matter for both the Club and the Team you made the commitment to. Failing to honour your commitment also carries serious implications and financial consequences:
 - 10.3.1 You forfeit you right to all Tiger equipment or player apparel once you quit.
- 10.4 You made a financial commitment to both the Club and the team which must be taken into account and still remains even when you quit and walk away from your team. The Club and Team base their budgets on the number of players so when you walk away you create undo-hardship on the remaining players and the Club.
- 10.5 Money paid to a team by a parent towards team fundraising commitments are not refundable) shall in the event the player leaves the team will be up to the individual teams to decide if any money should be returned to the player based on financial team commitments. If the team does decide to refund a portion of your team fee's then it shall be pro-rated based on a 6month playing season.
- 10.6 NO REFUNDS will be given after November 15th, (GTHL Release date)

10.1 Refund Formula

Reneging on your commitment is a serious matter for both the Club and the Team you made the commitment to. Failing to honour your commitment also carries serious implications and financial consequences:

1. You forfeit your right to all Tiger equipment or player apparel once you quit.
2. You made a financial commitment to both the Club and the team which must be taken into account and still remains even when you quit and walk away from your team. The Club and Team base their budgets on the number of players so when you walk away you create undo-hardship on the remaining players and the Club.

REFUND FORMULA		September	October	November
V.J. Reno Commitment		\$12.00	\$24.00	\$36.00
Practice Ice		\$106.00	\$212.00	\$318.00
General		\$44.00	\$88.00	\$132.00
Contingency		\$34.00	\$68.00	\$102.00
Admin/Operations		\$56.00	\$108.00	\$162.00
Sub-Total		\$252.00	\$504.00	\$756.00
Equipment		\$405.00	\$405.00	\$405.00
Advertising		\$49.00	\$49.00	\$49.00
Insurance		\$53.00	\$53.00	\$53.00
Apparel		\$79.00	\$79.00	\$79.00
Special Events		\$97.00	\$97.00	\$97.00
Sub-Total		\$683.00	\$683.00	\$683.00
Total Deducted from Refund		\$935.00	\$1187.00	\$1,439.00

Player	\$1,800.00	Refund	\$865.00	\$613.00	\$361.00
Goalie	\$1,750.00	Refund	\$815.00	\$563.00	\$311.00

10.2 No Refund Cheques will be issued until all Tiger branded equipment and apparel is returned to the club.

NOTE: The month you QUIT is also deducted in full, from your refund no partial months.
(Example: you QUIT Oct. 1st, the whole month of October is deducted.)

10.6 Late Player Signing Registration Formula

Formula for late signing of players Current Registration divided by 6 = Late signing registration;

Example:

Player: \$1800 divided by 6 (Sept. & March count as ½ month each) =

-Sept. \$150.00 -Nov. \$300.00 -Jan. \$300.00 -Mar. \$150.00

-Oct. \$300.00 -Dec. \$300.00 -Feb. \$300.00

Goalie: \$1750 divided by 6 (Sept. & March count as ½ month each) =

-Sept. \$156.25 -Nov. \$312.50 -Jan. \$312.50 -Mar. \$156.25

-Oct. \$312.50 -Dec. \$312.50 -Feb. \$312.50

**2018-2019
STREETSVILLE TIGERS
CALENDAR OF EVENTS**

Tryouts/Player Signing	April 23,24 25,26, 2018	
Equipment Sizing	April 28, 2018	Bert's Sports
Team Managers Training	May 16, 2018	Rotary Room VJ
Equipment Issue	August - 2018	Vic Johnston
Head Coach/Manager Meeting	September 5, 2018	Rotary Room VJ
Tiger Practice Ice Begins	September - 2018	Check Web Site
GTHL AA Regular Season Begins	September 18, 2018	
Tigers Icebreaker Day Event	September 22/23, 2018	Vic Johnston
STHC AGM	October TBC 2018	Vic Johnston
Head Coach/Manager Meeting	November 4, 2018	Vic Johnston, 9am
Final Player Release Date	November 15, 2018	
Tigers Winter Celebration Day Event	December 2/9, 2018	Vic Johnston
Tiger Team Pictures	December 5, 2018	Lobby VJ
Final Date to Sign Imports	December 15, 2018	
Christmas Break (NO PRACTICE ICE)	December 24 - January 1, 2019 (inclusive)	
Tiger Ice Resumes	January 2, 2019	
Last Date to Sign a Players Card	January 15, 2019	
Head Coach/Manager Meeting	January 6, 2019	Rotary Room VJ, 9am
Tiger Practice Ice ends	March - 2019	Check Web Site
Head Coach/Manager Meeting	March 3, 2019	Rotary Room VJ, 9am
Player Year End Banquet	April 10, 2019	Vic Johnston Hall, 6pm



Commitment ~ Respect ~ Integrity

RULES OF OPERATION AND POLICIES

(Club Hand Book)
April 2018

GLOSSARY

STHC	Streetsville Tigers Hockey Club (The “Club”)
GTHL	Greater Toronto Hockey League (The “League”) The league the Streetsville Tiger Teams play in.
Team Officials	Head Coach, Assistant Coach, Manager, Trainer
Club Officials	President, General Manager, Treasurer, Administrator, Assistant General Manager, Directors
OHF	Ontario Hockey Federation The One of the Governing Hockey bodies in Ontario
SHL	Streetsville Hockey League The House League that plays out of the Vic Johnston Community Centre
VJCC	Vic Johnston Community Centre / Streetsville Arena The home rink of the Streetsville Tigers Hockey teams
HC	Hockey Canada The National Governing Hockey body in Canada

RULES OF OPERATION AND POLICY INDEX

SECTION	PAGE
SECTION 1: TEAMS REGISTERED	16
SECTION 2: REGISTRATION FEES	16
2.1 Player Registration Certificates	
2.2 Subsidies	
SECTION 3: THE CLUB	17
3.1 The Club's legal status	
3.2 Club Directors and Officers	
3.3 Executive Committee	
3.4 The Club's responsibilities (New sub-section added)	
3.5 Fund-raising	
3.6 Who can make decisions on behalf of the Club	
3.7 Communication with Club Officials	
SECTION 4: THE TEAMS	20
4.1 Team Officials (Requirements updated)	
4.2 Responsibilities of Team Officials	
4.3 Team Meetings	
4.4 Supplementary Team Rules	
4.5 Club Practice Ice Time/Additional Ice Time/Damage to Facilities (New 2018-19)	
4.6 Club Practice Ice Regular season vs Playoffs (New 2018-2019)	
SECTION 5: CLUB AND TEAM FINANCES	23
5.1 Disclosure of Payments	
5.1.2 Disclosure of Involvement of Club and/or Team Officials	
5.2 Team Bank Accounts	
5.3 Team receipts and Expenditures	
5.4 Team Budgets (New sub-section added)	
5.5 Team Finances	
5.6 Disputes over Team Finances	
SECTION 6: DISPUTE RESOLUTION, PROTESTS, APPEALS AND DISCIPLINE	26
6.1 Dispute Resolution	
6.2 Protests and Appeals	
6.3 Discipline and Discipline Committee	
6.4 Discipline Committee	
6.5 Suspension by the Club	
SECTION 7: RULES RELATING TO PARENTS/GUARDIANS	28
7.1 Notice, Approvals and Authorizations	
7.2 Payment of Club and Team Fees	
7.3 Standard of Conduct	
7.4 Sanctions for Misconduct	
7.5 Additional Standards and Sanctions Imposed by the GTHL and the City of Mississauga	
7.6 Fair Play Code for Parents	

SECTION 8: RULES RELATING TO PLAYERS	29
8.1 Players' Obligations	
8.2 Fair Play Code for PLAYERS	
8.3 Sanction for Breaching Obligations	
8.4 Player Injury Return to Play (New sub-section added)	
8.5 Allocation of Ice Time for Players	
8.6 Playing and Practice with Affiliated Teams	
8.7 Permission to Skate	
8.8 Releases	
8.9 Cuts	
SECTION 9: RULES RELATING TO TEAM OFFICIALS	33
9.1 Code of Conduct	
9.2 Fair Play Code for COACHES	
SECTION 10: REFUNDS (Revised 2016)	33
SECTION 11: EXHIBITION GAMES AND TOURNAMENTS	35
SECTION 12: NUMBER OF PLAYERS PER TEAM (CLUB MINIMUMS)	35
SECTION 13: RETURN OF CLUB EQUIPMENT AND GAME SWEATERS	35
SECTION 14: ON AND OFF ICE DRESS CODES	35
14.1 Off ice dress code	
14.2 On ice dress code	
14.3 Club Winter Jackets	
14.4 Club Track Suit	
SECTION 15: PLAYERS EQUIPMENT AND APPAREL	36
15.1 Equipment Provided at Tiger Expense	
15.2 Equipment Provided at Players Expense (New Effective 2019-2020)	
15.3 Tiger Winter Jackets	
15.4 Tiger Track Suits	
15.5 Tigers Selected Vendors	
SECTION 16: POLICIES	39
For Full list and Complete Policies, they are available on the Club web site at streetsvilletigers.com	

TIGER CLUB

VISION

That the youth of the Streetsville Tigers Hockey Club continue to enjoy hockey for their life time and give back to the community by becoming a volunteer helping the next generation to learn and respect this great game.

VALUES

- ❖ Develop specific skills in the sport of hockey
- ❖ Dedication to Community involvement and volunteering
- ❖ Teach good sportsmanship, respect for all participants and Lead by example
- ❖ Fun for all participants in a Safe hockey environment, promoting fair play
- ❖ Foster physical, mental, emotional, social growth and self-confidence
- ❖ Learn how to be a part of a team: develop characteristics such as loyalty, cooperation, teamwork, discipline, honesty, pride, friendship

MISSION STATEMENT

It is the mission of Streetsville Tigers Hockey Club is to lead, develop and promote positive hockey experiences and to provide all players and team officials the opportunity to participate and grow physically, socially, mentally, and emotionally through participation in minor hockey at the AA level in the GTHL.

AIMS AND OBJECTIVES

- ❖ To provide the maximum opportunity for youth to participate in amateur hockey with regard to the resources available.
- ❖ To develop and encourage good sportsmanship and fair play between all participants.
- ❖ To work for the betterment of the players physical, mental and social wellbeing.
- ❖ To adhere to the Hockey Canada / Ontario Hockey Federation / Streetsville Tigers Hockey Club, Bullying and Harassment and Abuse policy in place to protect the children in minor hockey.

CLUB MOTTO

Tigers hockey . . . just for the fun of it!

TAG LINE

COMMITMENT ~ RESPECT ~ INTEGRITY



Tiger Players Bill of Rights

All Tiger players participating in the hockey programs of the Streetsville Tigers Hockey Club enjoy the following rights and are entitled to the protection of these rights.

SPORTSMANSHIP:

You have the right to participate in a program in which sportsmanship, honesty and integrity are the cornerstones.

RESPECT:

You have the right to the respect of your coaches, your team-mates, the coaches and players of the opposing team, the referees and spectators and each of them has the right to expect the same of you.

PARTICIPATION:

You have the right to participate fully in the activities of your team, but not necessarily equally.

SKILL DEVELOPMENT:

You have the right to learn about your sport and develop your skills to the maximum of your potential.

FREEDOM FROM ABUSE:

You have the right to say no to physical contact or interaction with any member of the coaching staff or any other person in a position of authority or influence.

FREEDOM FROM BULLYING AND HARASSMENT:

You have the right to participate fully in the activities of your team free from harassment and bullying in all its forms.

FREE SPEECH:

You have the right to speak freely without fear of recrimination.

FAIR TREATMENT:

You have the right to be treated fairly and with impartiality.

FUN:

You have the right to have fun.

RULES OF OPERATION

These Rules are intended to set out the current operating rules of the Streetsville Tigers Hockey Club (the “Club”), which will be applicable to the Teams and the players during this period. While they are intended to be comprehensive, the Rules and Policies are not exhaustive, and the Club reserves the right, in its discretion, to make such changes and additions from time to time, as it deems appropriate. Notice of any changes and/or additions will be given to Team Officials and, when appropriate to parents/guardians on a timely basis.

SECTION 1: TEAMS REGISTERED

- 1.1 Unless otherwise determined by the Club or the GTHL, the Club will register and operate 9 teams. Nine teams in the “AA” division of the GTHL, comprising the following: Minor Atom, Atom, Minor Pee Wee, Pee Wee, Minor Bantam, Bantam, Minor Midget, Midget Jr. and Midget.
- 1.2 A 10th team may be considered at the Under 21 age group in the GTHL, formerly known as Juvenile. (Not Currently being operated by the Club)

SECTION 2: REGISTRATION FEES

No player will be permitted to take part in any regularly scheduled league game until all monies due are paid to the Club.

2.1 Player Registration Certificates

- 2.1.1 Each player must properly complete a GTHL/HC players’ certificate accompanied by the registration fee, as determined by the Club prior to playing for any Tiger team.
 - 2.1.2 Players joining a team after the start of the regular season are required to pay a pro-rated registration fee in full at the time of signing. The Registration fee is to be determined by the Club at the time of signing.
 - 2.1.3 The aforementioned paragraph may be waived, in distress situations, at the discretion of the Club.
 - 2.1.4 Player registration fees are to be made payable in the following manner: in cash, debit, cheque made payable to the Streetsville Tigers Hockey Club or Credit Card (Visa, Master Card, Amex)
The payment may be made in the following manner:
 - The full amount, or
 - Five cheques the first is for \$500.00 and then four post-dated cheques for the following dates:
 - **1st payment:** April, with signing of the GTHL / HC player certificate is \$500.00
 - **2nd payment** due May 15th,
 - **3rd payment** due June 15th,
 - **4th payment** due July 15th
 - **5th payment** due August 15th.
 - 2.1.5 Failure to pay the registration fees in full prior to the start of the regular season, (unless special arrangements have been made) will result in the suspension of the player in question. This suspension will include all exhibition, tournament and scheduled league games, as well as all practices.
 - 2.1.6 Multi player family discount is 10%.
- ### 2.2 Subsidies
- (a) Subsidy request

The Club may consider written requests to subsidize all or a portion of a player's registration fee. Such subsidy, if any, will require compelling circumstances and a clear demonstration of need and will only be granted to individuals who exemplify the standards and values of the Club. The Club will require the Team in question to match any subsidy.

(b) Repayment of subsidy

If a subsidized player wishes to obtain a release prior to the end of a season, the Club may, as a condition of granting such a release, demand and obtain a repayment of the subsidy.

SECTION 3: THE CLUB

3.1 The Club's legal status

The Streetsville Tigers Hockey Club (the "Club") was incorporated as a non-share capital corporation by Letters Patent issued by the Province of Ontario on April 1, 1996 and operates under these rules of operation, the Club Constitution and rules of the Greater Toronto Hockey League (the "GTHL")

3.2 Club Directors and Officers

A Board of Directors governs the Club. Some of the Directors also act as Officers. The Directors are elected or appointed annual at the General Meeting of the members. The positions are listed in sub-section

Club Directors are primarily responsible for the reviewing the general performance of the Club and its Teams from time to time. This includes reviewing and approving:

- The Club's budget
- Significant Club operating polices and
- The Clubs Officials' performance of their duties and responsibilities.

Club Directors have no direct responsibility for liaising or interacting with Team Officials and parents/guardians and do not deal directly with Team affairs.

The President and the General Manager are responsible for administering the day-to-day operations of the Club and its' Teams and all other matters in any way relating to the GTHL, its members, and other hockey organizations and governing bodies.

Under no circumstances will the Club be responsible for any obligations, financial or otherwise, incurred by a Team, unless such obligation is approved in writing and contained in a document signed by the President and the General Manager.

3.3 Executive Committee

President (Officer)	General Manager	Equipment Manager
Treasurer (Officer)	Vice-President	Directors at Large
Secretary (Officer)	Assistant General Manager	Events Co-ordinator
	Registrar	Social Media Director

3.4 The Club's responsibilities

Subject to the overriding authority of the GTHL, the Club has exclusive control over its Teams and players registered with the organization for all periods sanctioned or mandated by the GTHL. In addition to the foregoing and to the other rights reserved below, the Club shall have primary responsibility for the following:

- (a) **Team Officials.** The Club appoints and, if necessary, replaces the Head Coach of each Team and approves the selection of other Team Officials. The Club monitors and evaluates the performance of all Team Officials.
- (b) **GTHL Registration.** The Club registers its players and Team Officials with the GTHL.
- (c) **Team Programs.** The Club develops programs of general application for its Teams.
- (d) **Tournaments.** The Club approves and processes tournament applications. If a conflict in scheduling between teams arises, the final determination as to the application to be processed will be made by the Club in its absolute discretion.
- (e) **Practice Ice.** The Club provides each team with a practice ice each week on a regularly scheduled basis. Any additional practice ice required is to be arranged by the Team at its own cost.
- (f) **Equipment, Gear, Apparel and Merchandise.** The Club provides each team with Club mandated equipment, gear, apparel and merchandise including game sweaters, practice jerseys, socks and equipment bags.
- (g) **Disciplinary Hearings.** The Club's officials accompany the Team Officials and player(s) to any disciplinary hearings mandated by the GTHL. The Club reserves the right to exclude any person(s) from a disciplinary hearing, as it considers appropriate in its absolute discretion.
- (h) **Club name and logo.** The use of the Tiger Logo is the exclusive property of the Club. It may not be altered or reproduced in any manner or for any purpose and may only be used with the expressed written consent of the Tigers Club.
- (i) **Payments for Expenses to Club and Team Officials**

Payments may be paid to Club Directors, Club Officers and Club Affiliates to cover expenses incurred such as gas money for transportation to and from Tiger activities.

 - i. Club Officials may receive compensation for services rendered.
 - ii. Club Associates such as players, parents and coaches are not eligible for payment for services rendered.
 - iii. Team Officials may qualify for minor expense reimbursement, paid by the team, as approved by the team and the General Manager. The General Manager must be alerted to this reimbursement prior to the second team budget submission on September 15.
 - iv. As stated Directors and Officers of the Club are entitled to receive reasonable compensation for their non-Directorial efforts provided that their expenses and/or workloads justify such compensation. But the Club may not incur debt to support any such payments.

3.5 Fund-raising

(a) General

The Club's President will review all proposed Team fund raising plans to ensure compliance with all Club, federal, provincial and municipal laws, by-laws and regulations. If the proposed

fundraiser meets these requirements He will then supply the team with written approval for the fundraising plan.

- Team applications for approval of a proposed team fund-raising activity must be submitted on the Proposed Team Fundraising Event Form at least six weeks in advance of the date of the event. This form can be found on the Tigers Web Site.
- Team fundraising activities will not be approved:
- During any Club events.
- If it competes with another Tiger team, SHL, or Vic Johnston function or activity.
- If it violates any Municipal, Provincial or Federal Laws.

3.5.1 Club Fundraising (No Club Fundraising in 2018-2019)

The Club currently has no fundraising planned for this season.

Each player will be charged a no fundraising fee which is included in the player registration fee.

3.5.2 Fundraising, Donations and Sponsorship Monies

- i. The President must review all fundraising plans prior to implementation.
- ii. All fundraising efforts must be in accordance with municipal by-laws and regulations. Some fundraising may require a City of Mississauga or Province of Ontario license.
- iii. It is normal practice for Teams to require parents to raise funds either directly, or through team activities or through team sponsorships. All fundraising, be it direct from the parents, team activities or from corporate donations and/or corporate or personal sponsorship activities will be deemed as Team Monies.
- iv. Team Monies must be itemized and accounted for, to all team parents and the Club per the financial reporting requirements of the Club.
- v. Teams retain all Team Monies from parents, sponsorships, donations and fundraising activities and as such, all Team Monies, unlike Registration Fees, are not subject to refund, regardless if a player is released or leaves the Team voluntarily.
- vi. Every team's annual budget is based on the amount of Team Monies collected. Therefore, all Team Monies have been accounted for and allocated solely for team related activities from the Tryout period to the end of the season. Regardless of whether a player leaves the team or not, these monies are spoken for, so a refund is not possible.

3.3 Who can make decisions on behalf of the Club

Unless specifically set out in these rules, no decision, authorization or approval granted by a Club Officials will be binding on the Club, unless it is in writing and signed by the President and General Manager.

3.7 Communication with Club Officials

Communication is an important factor in the operation of a successful organization. In an effort to head off any misunderstanding or misinformation the following procedure is in effect;

All issues and communication relating to the ordinary course of Club management should be directed to the General Manager, unless urgency or circumstances requires that another Club Official is contacted.

(a) General

- The General Manager prior to being distributed must first approve all correspondence dealing with internal team operations and philosophies.
- All internal and external correspondence must be copied to the General Manager.
- Team managers are the conduit between the Club, and the team parents.
- Team parents are not to approach the coaching staff with negative comments prior to or immediately following a game. A 24-hour cooling off period is to be observed before speaking to the coaching staff.
- Any members of the Club Executive Committee who have children playing on a team are to take their concerns to the General Manager before approaching the team coaching staff.

(b) Communication between the Club and Team Officials

Unless otherwise dictated by circumstances or urgency, all requests, the Team’s Head Coach or Team Manager shall communicate to or notices or matters requiring interaction between the Club and a Team.

(c) Communication between parents/guardians and the Club

The Club General Manager and President can be contacted by phone or email.

SECTION 4: THE TEAMS

4.1 Team Officials

Each team should have a Coaching staff consisting of;

- a) **Head Coach** – appointed by the Club
- b) **Assistance Coach** – appointed by the Head Coach, subject to Club approval.
- c) **Trainer**- appointed by the Head Coach, subject to Club approval.
- d) **Team Manager** - appointed by the Head Coach, subject to Club approval.

All bench staff require the following:

1. Speak-out or Respect in Sports -Activity Leader
2. O.H.F. Gender Identify & Expression Training

	Head Coaches	Assistant Coaches	Trainers	Managers
MA/A	D1 Trained	D1 Trained	HTCP Level 1	Speak-Out or Respect in Sports
MP	D1 Certified	D1 Trained	HTCP Level 1	Speak-Out or Respect in Sports
P	D1 Certified	D1 Trained	HTCP Level 2	Speak-Out or Respect in Sports
MB/B	D1 Certified	D1 Trained	HTCP Level 2	Speak-Out or Respect in Sports
MM/M	D1 Certified	D1 Trained	HTCP Level 2	Speak-Out or Respect in Sports

GTHL Coaches and Assistant Coaches Trainers Requirements

GTHL Regulations

7.2 – Team Officials Must be Registered

(b) Each Team may register up to five Team Officials in accordance with Rules 7.13 and 7.14. **At a minimum, each Team must have a Head Coach, one Assistant Coach and a Trainer.** A Team may only register one individual as Manager. A maximum of five Team Officials may appear on the bench during any game.

7.13 (b) In accordance with the policies of the OHF, all Team Officials must have completed a Hockey Canada Speak Out or Respect in Sport Activity Leader/Coach program. The Head Coach of each Team must have certification in the Hockey Canada Body Checking Clinic. The Head Coach of each Team at the minor atom to atom “A” and “AA” categories must be Development 1 trained and at the minor peewee to midget “A” and “AA” categories must be Development 1 certified. The Head Coach of each Team at the minor atom to peewee “AAA” categories must be Development 1 certified. The Head Coach of each team at the minor bantam to midget “AAA” categories must be certified at the High Performance 1 level. The Head Coach of each Under-21 “AAA” team is required to be Development 1 certified. **Effective for the 2018-19 season, any individual registered as an Assistant Coach must be Development 1 trained.**

7.14 – Trainer

a) Each Team must have a Trainer possessing a valid HTCP certification as follows:

i) HTCP Level 1 for any “A” Team and “AA” and “AAA” Teams from Minor Atom to Minor Peewee;

ii) HTCP Level 2 for all “AAA” Teams from Peewee to Midget effective September 1, 2018; and

iii) HTCP Level 2 for all “A” and “AA” Teams from Peewee to Midget and all Under-21 Teams effective September 1, 2018.

4.1.1 Each request for appointment as a Team Official shall be accompanied by a resume setting out, in reasonable detail, the qualification and experience of the applicant.

(a) Criteria for appointment (see Job Descriptions and Responsibilities)

Each Team Official must be a person of good character and reputation and possess such credentials and qualifications as set out by the Club in the job descriptions and Responsibilities: See **Responsibilities of the Team Officials’ (See Policy #00-04)**

4.2 Team meetings

The Head Coach will meet with parents/guardians at least 3 times each season. The first meeting should be held prior to the commencement of the season and the other meetings should be arranged whenever practical to coincide with delivery of the team’s financial summaries referred to in section 5.4. The purpose of the meetings will be to review the matters of interest relating to the Team, including its financial affairs.

4.4 Supplementary Team rules

The Team may adopt rules in addition to or in furtherance of matters contained herein. No such rules shall be effective unless approved by the Club and a copy provided to each Team player and one of their respective parents or guardians. Once effective, any such rules shall have the effect as if embodied in these Rules of Operation.

A copy of the Team rules shall be given to the Club President for inclusion in the Club’s files

4.5 Club Practice Ice Time

4.5.1 The Club will allocate at its own expense, approximately one and half (1 ½) hours per team per week during the regular season.

4.5.2 The Club Practice ice times are governed by the practice ice template that sets out where and when teams practice. The practice ice is divided in two parts,

- i. Streetsville arena
- ii. City arenas

4.5.3 Minor Teams practice at Streetsville arena and move to city arenas every other year to ensure all teams practice at Streetsville every other season.

4.5.4 Teams may trade time slots for a season at a time. But at the end of the season the practice ice reverts back to the template.

- 4.5.5 Additional practice ice times may be arranged by the teams and will be at the expense of the team. Teams may not, unless authorized by the Club, sell their Tiger practice ice to other Tiger teams or teams from other Clubs. Should this occur, the monies received will be given to the Club.
- 4.5.6 Tiger teams must be given the first opportunity to use tiger club practice ice that cannot be used by the assigned tiger team.
- 4.5.7 Should the Club arrange for additional practice ice, it may sell this ice to the Teams at their cost. Teams may sell their team purchased ice to other teams from other Clubs, provided they realize the contract is in their name and they remain responsible and liable for any damages or incidents that take place.
- 4.5.8 Teams must use their allocated and purchased club practice ice times. Unused club practice ice is not acceptable, and teams may be required to pay a penalty to the Club for unused ice.

Additional Ice Time & Damage to Facilities

- 4.5.9 Additional ice time arranged by a team will be the responsibility of the Head Coach of that particular team.
- 4.5.10 Under no circumstances will the Club be responsible for any payment of ice time other than the ice time the Corporation has contracted.
- 4.5.11 Any team found to be responsible for damage to any arena or other facility will be required to cover all costs associated with the incident. The coach and any player found to be responsible for causing the damage will be dealt with by the Club or its discipline committee and will face suspension in addition to any other sanctions applied.

4.6 Club Practice Ice: Regular season vs Playoffs (NEW)

- 4.6.1 All Tiger teams will be entitled to their assigned regular practice during the regular season. Once the regular season ends, teams that have made the playoffs get priority over non-playoff teams when it comes to Club practice ice.
- 4.6.2 If a playoff Tiger team requests a non-playoff Tiger teams' practice ice, then the non-playoff team must allow the playoff team, the use of their Club assigned practice time.
- 4.6.3 Non-playoff teams cannot trade their club practice ice once playoffs begin as it is technically to be available for Tiger play-off teams.
- 4.6.4 Clancy and Founders are not considered playoffs and do not count as needing practice ice.

SECTION 5: CLUB AND TEAM FINANCES

5.1 Disclosure of Payments

5.1.1 Payments to be made to Club or Team Officials

The Club shall provide to a player or at least one of the player's parents or his legal guardian, prior to or at the time he signs a Registration Certificate, a statement disclosing the following information regarding payments to be made to Club Officials or Team Officials, or to related persons:

(a) Payments to Club Officials, or their Related Persons

A written statement of the total amount, if any, to be paid by the Club to Club Officials or their related persons, whether by way of salaries, honorarium or otherwise; the number of people to whom the amount is to be paid; and a brief summary of the activities and contributions in return for which such payment is made. Such disclosure may be made in the Club policies or

separately. If the amount cannot be determined for the coming season, the club shall disclose the amount from previous seasons and the policy by which such amount is determined for the purpose of this disclosure, neither regular payments to Related Persons for office work, refereeing, timekeeping or similar functions that are paid at rates paid to other non-related persons providing similar services, nor reimbursement to Club Officials, or Related Persons, of legitimate out-of-pocket expenses pursuant to stated Club policy, need be taken into account.

(b) Payments to Team Officials, or their Related Persons

On a Team by Team basis, a written statement of the total amount, if any, to be paid by the club or team whether by way of salaries, honorarium or otherwise; the number of people to whom that amount is to be paid; and a brief summary of the activities and contributions in return for which such payment is made. Such disclosure may be made in Club Policies, Team Policies, if any, or separately. For the purpose of this disclosure, neither regular payments to Related Persons for office work, refereeing, timekeeping or similar functions that are paid at rates paid to other non-related persons providing similar services, nor reimbursement to Club Officials, or Related Persons, of legitimate out-of-pocket expenses pursuant to stated Club policy, need be taken into account.

If a Team Official, or a Related Person, is going to receive a salary, honorarium or similar payment from any parents(s) of the Team, or any Related Person, otherwise that through the Club or Team budget, then such Team Official(s) shall disclose the fact of such payments and the names of the person(s) making such payments.

5.1.2 Disclosure of Involvement of Club and/or Team Officials

The Club shall provide to a player and at least one of the player's parents or his legal guardian, prior to or at the time he signs a Registration Certificate, a statement in writing disclosing the involvement of any Club Official or Team Official with suppliers who provide goods or services to the Club that are made part of the goods or services provided by the Club to players or Teams. The types of involvement to be disclosed, without limiting the generality of the foregoing, include employment, shareholding, or ownership interests of any kind, with suppliers of equipment or apparel purchased by the Club for delivery to Teams or its players, and employment or shareholding, or ownership interests of any kind, with suppliers of ice or hockey skills programs to the Club, any Team or its players. If a supplier of goods or services is chosen pursuant to an open and competitive bid process set out in the Club's Policies, the disclosure under this Rule is not mandatory."

5.2 Team Bank Accounts

- (a)** Each Tiger team must establish a bank account under the team name Streetsville Tigers, year of birth of the players. e.g. Streetsville Tigers 1986.
- (b)** When these accounts are set up a copy of the monthly bank statements are to be e-mailed to the President or dropped off at the rink in the incoming Tiger mailbox.
- (c)** Each team account must have at least three signing officers. Two signing officer must be independent team parents who are not related to any of the Team Officials.
- (d)** All cheques and withdrawals from the Team bank account shall require the signature of either the Team Official together with one of the independent team parents.
- (e)** The team manager must submit a completed TIGER TEAMS BANK ACCOUNT INFORMATION FORM to the President prior to September 15th, of each season. (The form can be obtained from the Tigers Web Site)

5.3 Team receipts and expenditures

All revenues of whatever nature or kind belonging to the Team including team fees, sponsorship contributions, and proceeds derived from fundraising activities shall be deposited into the Team's bank account without prior deduction immediately on receipt.

- 5.3.1 All expenses and disbursements owing or incurred by the Team shall be made only by cheque drawn on the team bank account in accordance with these Rules.

5.4 Team Budgets

(a) Head Coach to submit Preliminary Team Budget

Each team must submit for approval a preliminary team budget to the President four weeks prior to the start of the AA try-outs of each season. The Club will keep team budgets on file.

The Preliminary Team Budget must be prepared in accordance with and include the following information:

- Proposed Team revenues including sources
- Proposed Team expenses
- Reasonably detailed explanatory notes for each budget item

All having regard to the information available at the time of submittal. Preliminary Estimated Team Budgets must be approved by the Club prior to it being submitted to parents at signing.

An appropriate annual budget to operate a team would be in the range of \$39,000 to \$50,000 (excluding Registration Fees).

Parents commitments to the team should not be more that 1.5 times higher that the Club registration fee.

(i.e.: club registration \$1800.00 x team fee 1.5 = \$2700.00) Fundraising and sponsorships excluded from this formula)

Considerations to be included in the team budget is:

- I. Club Player Registration fee
- II. GTHL Player Registration fee (to cover game ice)

(b) Club will provide the Preliminary Estimated Team Budget to parents/guardians

The approved Preliminary Estimated Team Budget will be provided to a parent/guardian of each proposed player prior to the card signing.

The parent/guardian must acknowledge in writing that he or she has received a copy of the Preliminary Estimated Team Budget by signing an Acknowledgement of Receipt to the Club concurrently with delivery of the registration card for such player.

(c) Changes to the Preliminary Estimated Team Budget

No material changes to the Preliminary Estimated Team Budget shall be permitted without the prior approval of the Club.

(f) Final Team Budget to be submitted to Club and parents/guardians for approval

The Head Coach will submit the Final Team Budget to the Club and parents/guardians of each player prior to the commencement of the GTHL regular season. The Final Team Budget must be prepared in accordance with and including the requirements as set out in section 5.3(a) and must contain no material changes from the Preliminary Estimated Team Budget unless approval is first obtained from the Club and the team parents/guardians. Changes, if any, shall be highlighted and appropriate explanations shall be provided.

- All Monies associated with each Team will be dispersed solely for those players and that team, with the Clubs ethics of equitable team's best interest in mind, and with the parents' knowledge and consent.
- No team official shall receive any remuneration or profit directly or indirectly from their position on the team. However; nothing prohibits a team official from being reimbursed for reasonable expenses incurred by them in the performance of their duties.
- Any funds raised by team parents remaining at the end of the season **shall** be returned to the team parents and or players in an equitable way as agreed between the Team Officials and parents.
- The parents must be made aware of the disposition of the end-of-season surplus and approve of the distribution. It may be that parents of returning players will permit their share of the surplus funds to be carried forward to the new season. Provided the parents involved agree, the Club has no objection.

5.5 Team Finances

- 5.5.1 Each Team will provide a monthly up-to-date financial statement to the Club through the President.
- 5.5.2 These financial statements must clearly show the team's expenses and income.
- 5.5.3 The Club will retain a copy of these financial statements on file.
- 5.5.4 The Team must provide each parent/guardian with a copy of the team's financial statements at least four times per season: September 15, November 15, January 15, and four weeks after the last game.

5.6 Disputes over Team finances

Any complaint by a parent/guardian arising out of a Team budget or financial summary must be referred to the Club for resolution in accordance with the procedure set out in Section 6 of these Rules. The decision of the Club will be binding on all parties.

SECTION 6: DISPUTE RESOLUTION, PROTESTS, APPEALS AND DISCIPLINE

6.1 Dispute resolution

The following procedure shall apply in the event the Club is requested to resolve a dispute or complaint arising between the parent/guardian of a player and Team:

- 6.1.1 The request for such resolution shall be in writing and shall set out the issue(s) and arguments in reasonable detail.
- 6.1.2 A copy of such request shall be given to the Team and the Team shall have 7 days to deliver its written response to the parent/guardian and the Club, setting out its position in reasonable detail. The Club may extend the time for such response if it believes, acting reasonably, that additional time is needed.
- 6.1.3 The Club shall cause a meeting to be held of all interested parties as soon as practical after receiving the Team's response.
- 6.1.4 The parties shall attend such meeting in person without legal counsel or other representation.
- 6.1.5 The Club shall issue a statement in writing setting out its decision, including the reason(s) relied upon in reaching its decision, within 10 business days following such meeting. The decision shall be binding upon all interested parties.

6.2 Protests and Appeals

- 6.2.1 A team wishing to protest a game situation must make application to the General Manager within 24 hours of the game using the following procedure:
- 1) The protest is to be made in writing, together with a summary of any evidence to be submitted
 - 2) A list of any witnesses to be called.
 - 3) This protest shall be prepared in triplicate.
 - 4) A cheque made out to the G.T.H.L. for \$50.00 must accompany the protest
 - 5) The protest paper work along with the cheque must be submitted to the General Manager.
- 6.2.2 The General Manager will have the final decision on whether or not the protest will go forward to the GTHL.
- 6.2.3 Any player or team official who feels aggrieved with regards to his or her status with the club may appeal his or her situation to the Club or designated Special Committee. A non-refundable appeal fee of \$100.00 must accompany such application.
- 6.2.4 Any player or team official who wants to appeal a decision of the General Manager or the Discipline Committee must do so within 48 hours following this procedure:
- 1) The appeal must be made in writing, indicating the reason for the appeal, with a summary of any evidence to be submitted.
 - 2) A list of any witnesses to be called.
 - 3) A certified cheque or money order made out to the Streetsville Tigers Hockey Club and the prescribed fee must accompany the appeal.

No appeals will be heard for any suspension given under the O.H.F. minimum suspension list or any Club suspension issued by the General Manager or the Discipline Committee of a suspension of seven games or less.

6.3 Discipline and Discipline Committee

All matters relating to discipline or any matter dealing with an alleged contravention of the Constitution, Rules of Operation or Policies will be referred to the General Manager, except any allegation of Abuse & Harassment must be referred to the Harassment & Abuse Co-ordinator.

The General Manager will handle all minor issues and/or refer them to the Club Discipline Committee at his discretion.

6.4 Discipline Committee

- 6.4.1 The Club shall appoint a Discipline Committee consisting of at least three (3) members, one of whom shall be the Chair, and one who shall act as recording secretary.
- 6.4.2 This committee shall hear all protests and charges brought against any registered player, Team Official, team or any member of the Club for alleged violation of the Club's By-Laws and/or Rules of Operation and Policies.
- 6.4.3 The only exception will be any allegation concerning Abuse and/or Harassment, which must be handled by the Club Harassment and Abuse Fact Finding Committee or the OHF Fact Finder.
- 6.4.4 The Discipline Committee shall be empowered to impose any such penalties, as it deems appropriate following a hearing of all the pertinent matters.
- (i) Any suspension issued by the General Manager or the Discipline Committee of seven games or less shall be without right of appeal.
 - (ii) All automatic suspensions shall be without right of appeal.

- (iii) All other decision of the Discipline Committee or the General Manager made that do not fall under section 6.3 may be appealed in writing to the Club and accompanied by the prescribed fee.
- (iv) Once a written appeal is received with the prescribed fee the Club will set a hearing date to take place within 7 days.
- (v) Members of the Board of Directors who have direct connection with the charge and/or individual(s) involved shall not vote on the appeal.
- (vi) The decision of the Club shall be final.

6.5 Suspension by the Club

- 6.5.1 A player, or Team official may be suspended for one or more games at the discretion of the Disciplinary Committee for any infraction outlined in the HC/OHF/GTHL/Club Rules of Operation and/or policies/ Constitution/ By-laws, committed immediately before, during or after a game, practice, or at any Club or Team Function.
- 6.5.2 The Club wants its officials along with its team's coaching staff, players and their parents/guardians to project a professional image at all times. To achieve this goal Sections 7, 8 and 9 set out the Standards of Conduct expected by the Club and its members. Contravention of this code of conduct may result in suspension by the General Manager and /or termination by the Club.
- 6.5.3 It is the responsibility of the members of the coaching staff to become familiar with the Club Rules of Operation and policies, as well as the affiliated organization. (GTHL/OHF/HC)
- 6.5.4 Any violation or failure to comply fully with the Club Constitution, Rules of Operation, policies, By-laws, Code of Conduct, Fair Play Code or affiliated organizations rules may result in the suspension and/or termination of the player or coaching staff member.
- 6.5.5 Suspensions and their length are at the discretion of the General Manager and or the Discipline Committee.
- 6.5.6 These suspensions may be in addition to any mandatory suspension issued by the OHF/ GTHL
- 6.5.7 Termination of a player or a member of the coaching staff is done by the Club.
- 6.5.8 Suspend players or coaching staff members will not be released from their H.C. cards prior to the end of the current season.
- 6.5.9 Suspended players & coaches are prohibited from entering the dressing room or corridor area for the period of one hour before a scheduled game or practice to one hour following the game or practice.
- 6.5.10 Suspended players & coaches are prohibited from the area of the players bench during a game or practice and shall not attempt to communicate with players or coaches during that time.

SECTION 7: RULES RELATING TO PARENTS/GUARDIANS

7.1 Notice, approvals and authorizations

Any notice given to or approved, or authorization granted by a parent/guardian of a player shall be deemed for all purposes to have given to or granted by all of the parents and/or guardians of such player.

7.2 Payment of Club and Team fees

The parents/guardians responsible for each player shall make all payments required of such player on a timely basis in accordance with rules prescribed for the Club and Team. Failure to make such payments at the time or times prescribed may result in suspension of the player until the Club and/or Team receive such payment.

7.3 Standard of conduct

Parents/guardians are expected to conduct themselves generally in a manner which best exemplifies the standards and values of the Club. This means that parents/guardians must remain positive and demonstrate respect, courtesy, and civility in all dealings relating to their child's involvement in the Clubs' hockey program, including dealings with:

- The Club and any of its teams or its officials
- Other parents/guardians of players
- Opposing teams, players and officials
- Game officials
- Fans and spectators

7.3.1 Provocative and inflammatory types of behaviour, including the use of profanity, threats and verbal and/or physical confrontations, will not be tolerated.

7.3.2 Parents/Guardians will be expected to sign codes of conduct during the player signing process.

7.3.3 First time parents/guardians will be required to attend an information Harassment and Abuse seminar arranged by the Club prior to the start of the regular season.

7.4 Sanctions for misconduct

The Club reserves the right to discipline any parent/guardian who violates this standard of behaviour or whose actions, in the opinion of the Club, denigrate, damage or brings into disrepute the image and reputation of the Club or its Club and Team Officials. Such discipline may consist of prohibiting such parent/guardian from attending team functions, practices or games for such periods as the Club, in its discretion, consider appropriate. Failure to abide by such sanctions may result in the suspension or release of the player for whom such parent/guardian is responsible.

7.5 Additional standards and sanctions imposed by the GTHL and the City of Mississauga

7.5.1 Parents/guardians should be aware of the standards of behaviour and possible sanctions for their breach mandated by the GTHL and contained in GTHL handbook.

7.5.2 Parents/guardians should be aware of the standards of behaviour and possible sanctions for their breach mandated by the City of Mississauga contained in Violence and Vandalism by-law.

7.6 Fair Play Code for PARENTS

- I will not force my child to participate in hockey.
- I will remember that my child plays hockey for his or her enjoyment, not for mine.
- I will encourage my child to play by the rules and to resolve conflicts without resorting to hostility or violence.
- I will teach my child that doing one's best is as important as winning, so that my child will never feel defeated by the outcome of a game.
- I will make my child feel like a winner every time by offering praise for competing fairly and trying hard.
- I will never ridicule or yell at my child for making a mistake or losing a game.
- I will remember that children learn best by example. I will applaud good plays/ performances by both my child's team and their opponents.

- I will never question the officials' judgement or honesty in public.
- I will support all efforts to remove verbal and physical abuse from children's hockey games.
- I will respect and show appreciation for the volunteer coaches who give their time to coach hockey for my child.

SECTION 8: RULES RELATING TO PLAYERS

8.1 Players' obligations

Players shall:

- Represent their team with dignity at all times
- Always play to the best of their ability and within the spirit of true sportsmanship by:
 - (a) Showing respect for the rules of the game, the game officials and their decisions, and their opponents.
 - (b) Using their best efforts to maintain composure while on the ice, and
 - (c) Refraining from trash talking or making improper gestures, whether on or off the ice.
 - (d) Do not take part in bullying activities.
- Demonstrate respect for their team mates and treat them fairly and equally
- Make their commitment to the Team, its programs and its goals a major priority
- Attend all games and other events prescribed by the team in accordance with the rules established by the Head Coach from time to time.
- Demonstrate respect for their coaches and other Team Officials
- The Club or Team provides the equipment, unless you have your own that meets the Club's on ice dress code.
- When using club equipment and ensure that it (including game sweaters, socks, pants, gloves & bag) is maintained in a proper state of repair.
- Game Sweaters are to be kept clean and in good repair.
- Abide by the Club and Team dress code at all times which includes wearing game sweaters and socks only during games and not at practices.
- Refrain from using alcohol and prohibited drugs.
- Act in accordance with the Fair Play Code for Players.

The foregoing list of obligations is not exhaustive and may be supplemented by the Club or the Team from time to time upon giving the player and his or her parent/guardian reasonable notice.

8.2 Fair Play Code for PLAYERS

- I will play hockey because I want to, not just because others or coaches want me to.
- I will play by the rules of hockey, and in the spirit of the game.
- I will control my temper – fighting and "mouthing off" can spoil the activity for everybody
- I will respect my opponents.
- I will do my best to be a true team player.
- I will remember that winning isn't everything – that having fun, improving skills, making friends and doing my best are also important.
- I will acknowledge all good plays/performances – those of my team and of my opponents.
- I will remember that coaches and officials are there to help me. I will accept their decisions and show them respect.

8.3 Sanction for breaching obligations

The Club, in its discretion, reserves the right to restrict the ice time, suspend or release any player who is found by the Club to have breached any of the foregoing obligations.

8.4 Player injury return to team

- 8.4.1 Any player who suffers a **SUSPECTED Concussion** (Brain injury) must stop participation in the hockey activity immediately. If there is doubt as to whether a concussion has occurred, it is to be assumed that it has, and that the player's parents/guardian be encouraged to have the injury properly diagnosed at a hospital ASAP.
- a. A hockey activity is defined as any on-ice or off-ice team function involving physical activity.
AND
 - b. any player who is diagnosed by a medical Doctor with any grade of concussion must stop participation in all hockey activities immediately.
 - c. Once a concussion is suspected then the GTHL return to play protocol comes into play and must be followed before the player can return to play.
- 8.4.2 Team Officials are responsible to recommend to the individual's parent or guardian that they seek medical attention immediately, especially if the injury incurred in any form of hockey participation.
- 8.4.3 The participant is not permitted to return to any hockey activity until a medical Doctor gives written permission and the GTHL return play protocol has been completed.
- 8.4.4 Copies of such documentation **MUST** be submitted to the GTHL Office prior to the participants return to any hockey activity.

8.5 Allocation of ice time for players

- 8.5.1 All players will receive equitable ice time in all games, including league, playoff, exhibition and tournaments. The phrase "equitable ice time" should not be confused by anyone with the phrase "equal ice time", however with the exception of discipline situations no players are to be benched or have a reduction in their amount of playing time.
- 8.5.2 Rep hockey does allow for the use of speciality lines for use during short-handed or man advantage situations and stronger players may be utilized for the situations. The coach is also given wide latitude when it comes to whom he plays during the last minute of the 1st and 2nd periods and the last five minutes of the third.
- 8.5.3 The season ends officially on the date selected by the members of the GTHL at the previous year's A.G.M. Until that date, all games are there for the benefit and enjoyment of all players, and attendance cannot be restricted. The coaching staff selected and signed all of the players, and they are to be treated in an equitable fashion for the complete season.
- 8.5.4 It is of paramount importance that the coaches communicate clearly and effectively with the parents throughout the season as to what position their son or daughter will be playing and when changes are made involving the player. The team manager, who should communicate the coaches' decisions to the team parents, should ideally do this throughout the season.

8.6 Playing and practice with Affiliated Teams

The following teams are affiliated with each other:

- Minor Atom and Atom
- Minor Pee Wee and Pee Wee
- Minor Bantam and Bantam
- Minor Midget and Midget Jr.

- Midget Jr. and Midget
- Midget and affiliated Junior team, if any.

8.6.1 Whenever practical, players should be made available to the Affiliated Team so long as it does not conflict with player(s) having regard to the reasonable request of the Affiliated Team.

8.6.2 Whenever practical, affiliated players should practise with their Affiliated Teams. The Head Coach of each Affiliated Team will jointly number and identify the players practising from time to time.

8.4.3 AFFILIATED PLAYERS (AP):

The Streetsville Tigers Hockey Club (STHC) fully supports teams and coaches using affiliated players provided they follow the approved processes set out by the STHC and Hockey Canada.

- i. This section outlines guidelines for the use of Affiliate Player's (AP) for regular season and playoff games only. Exhibition and tournament games will not be considered and are at the sole discretion of the AP's head coach.
- ii. It is recognized that in some instances a team may require the use of AP's. However, the use of AP's is intended when the requesting team has a shortage of 2 or more players due to illness, suspensions, injuries, etc.
- iii. Each time a player is to be requested as an affiliate, the AP's coach MUST be asked (coach-to-coach). The requesting coach is not to make an AP request directly to the player or player's parents.
 - Hockey Canada Regulation E.22 (E) & E.40. "Permission to use an affiliated player must be obtained on a game by game basis from the player's original team"
- iv. The AP's first priority is to his existing team - commitment to the team the AP is registered ALWAYS comes first.
- v. However, if the requesting team meets the criteria of item ii above (short 2 or more players) and the teams still cannot agree if AP(s) will be provided, the matter, after reviewing both the request and the refusal, will be decided by the STHC General Manager.
- vi. Notwithstanding item v. above, it is at the sole discretion of the parents to accept or refuse an AP request. However, the parents may be contacted directly by the GM if necessary.
- vii. Although a coach may request a specific AP(s), the AP's coach has the final decision (along with the parents) as to who the AP(s) will be - *"All parents and players are to be made aware of this opportunity at the beginning of the year and that it is a privilege extended to players for whom it would benefit their development while assisting the above team in a club environment."*
- viii. Coaches are not to abuse the AP procedure. AP's are not to be used to take ice time away from other team players. The AP system is set up to cover player shortages of 2 or more players due to illness, suspensions, vacations and player absences due to schoolwork or jobs.

8.7 Permission to skate

- Permission to skate forms will be issued by the Club's General Manager
- Permission to skate forms will be handed out at the year-end player's banquet

8.8 Releases

8.8.1 Once a registration card has been signed, the Club will not grant a release to a player except under compelling and unusual circumstances, which necessitates the severing of such player's

relationship from the Team, having regard to the best interests of all concerned. The Club shall make the determination of the existence of such circumstances in its absolute discretion.

- 8.8.2 Anyone requesting a release must attend a meeting with the Club General Manager to outline the reasons why a release should be considered. Failure to meet will mean the release request will **NOT** be considered.
- 8.8.2 No release shall be binding on the Club unless it is in writing and signed by both the President and the General Manager of the Club.
- 8.8.3 Team officials requesting a release must make it in writing to the General Manager who will consider it and make the decision.
- 8.8.4 No carded team official may register with or appear on the player's bench of any team of the immediate higher age level than the team he was registered with the previous season, unless the said official remains within the Club.
- 8.9 Cuts**
No player who is signed to HC card will be cut unless;
- 8.9.1 It is mutually agreed by the Coach, the player, his parents and it is approved by the General Manager.
- 8.9.2 Player releases will be subject to the approval of the General Manager and shall not be agreed to or provided by the coach.
- 8.9.3 Any request for a release must be made in writing to the General Manager and all releases must receive final approval of the Club.

SECTION 9: RULES RELATING TO TEAM OFFICIALS

9.1 Code of Conduct

- Failing to adhere to the on and off ice dress codes.
- Showing disrespect to any league Executive member, fellow coaches, team officials, players, referees and off ice officials.
- The use of profane language towards players, referees, and timekeepers.
- The consuming of alcohol prior to contact with players i.e.; on game day prior to game time.
- Not showing loyalty to the Tigers Hockey Club.
- Destroying, mishandling or stealing property.
- Smoking on the bench or in the dressing room.
- Coach missing a game or practices without good reason.
- Coach not seeing that someone would take charge in his absence or for not notifying the General Manager of his absence.
- Coaches not playing players in an **equitable** fashion
- Not acting in accordance with the Fair Play Code for Coaches.
- Not wearing a CSA approved hockey helmet while on the ice conducting a practice.

9.2 Fair Play Code for COACHES

- I will be reasonable when scheduling games and practices, remembering that players have other interests and obligations.
- I will teach my players to play fairly and to respect the rules, officials and opponents.
- I will ensure that all players get equal instruction, support and playing time.

- I will not ridicule or yell at my players for making a mistake or for performing poorly.
- I will remember that players play to have fun and must be encouraged to have confidence in themselves.
- I will make sure that equipment and facilities are safe and match the players' ages and abilities.
- I will remember that participants need a coach they can respect. I will be generous with praise and set a good example.
- I will obtain proper training and continue to upgrade my coaching skills.
- I will work in co-operation with officials for the benefit of the game.
- Not wearing a CSA approved hockey helmet while on the ice conducting a practice.

SECTION 10: REFUNDS

(Revised 2016)

- 10.1 All player refunds are subject to a deduction to cover the Clubs' hard costs and season commitments. The remaining money will be pro-rated based on the Refund Formula.
- 10.2 If you decide to leave the tiger team voluntarily you forfeit and must return all Tiger game & Practice jerseys along with the equipment bag and Tiger Branded apparel before a refund cheque will be issued.
- If you have not yet been issued this equipment this section 10.2 does not apply.
- 10.3 Reneging on your commitment is a serious matter for both the Club and the Team you made the commitment to. Failing to honour your commitment also carries serious implications and financial consequences:
- (a) You forfeit your right to all Tiger equipment and player apparel once you quit.
 - (b) You made a financial commitment to both the Club and the team which must be taken into account and still remains even when you quit and walk away from your team. The Club and Team base their budgets on the number of players so when you walk away you create Undo-hardship on the remaining players and the Club.
- 10.6 Money paid to a team by a parent towards team fundraising commitments (are not refundable) shall in the event the player leaves the team will be up to the individual teams to decide if any money should be returned to the player based on financial team commitments. If the team does decide to refund a portion of your team fee's, then it shall be pro-rated based on a six-month playing season.
- 10.7 NO REFUNDS will be given after November. (GTHL Release date)
- 10.8 No Refund Cheques will be issued until all Tiger branded equipment and apparel is returned to the club.
- NOTE:** The Month you QUIT is also deducted in full, from your refund no partial months. (example: You QUIT Oct.1 the whole month of October is deducted.)
- 10.9 The refund formula can be found in Club Policy #07-01

Refund Formula

Reneging on your commitment is a serious matter for both the Club and the Team you made the commitment to. Failing to honour your commitment also carries serious implications and financial consequences:

1. You forfeit your right to all Tiger equipment or player apparel once you quit.

2. You made a financial commitment to both the Club and the team which must be taken into account and still remains even when you quit and walk away from your team. The Club and Team base their budgets on the number of players so when you walk away you create undo-hardship on the remaining players and the Club.

REFUND FORMULA		September	October	November
V.J. Reno Commitment		\$12.00	\$24.00	\$36.00
Practice Ice		\$106.00	\$212.00	\$318.00
General		\$45.00	\$90.00	\$135.00
Contingency		\$34.00	\$68.00	\$102.00
Admin/Operations		\$56.00	\$112.00	\$168.00
Sub-Total		\$253.00	\$551.00	\$759.00
Equipment		\$405.00	\$405.00	\$405.00
Advertising		\$49.00	\$49.00	\$49.00
Insurance		\$53.00	\$53.00	\$53.00
Apparel		\$79.00	\$79.00	\$79.00
Special Events		\$97.00	\$97.00	\$97.00
Sub-Total		\$683.00	\$683.00	\$683.00
Total Deducted from Refund		\$936.00	\$1234.00	\$1,442.00

Player	\$1,800.00	Refund	\$864.00	\$566.00	\$358.00
Goalie	\$1,750.00	Refund	\$814.00	\$516.00	\$308.00

- I. Voluntarily leaves team before September \$500.00 shall be deducted from Refund Cheque.
- II. Transferred from area before September equipment & Insurance cost deducted

SECTION 11: EXHIBITION GAMES AND TOURNAMENTS

- 11.1 All exhibition games and/or tournaments require the prior approval of the General Manager.
- 11.2 Permission will only be given when it is established that no conflicts exists between regular scheduled games, or any Club fundraising events.
- 11.3 No permits will be granted for any games that conflict with the:
Team photo night, Parents/Coach Appreciation Banquet and/or Year End Players Banquet.
- 11.4 A hand-out will be provided to each team at the beginning of the season advising them of the dates for these events.
- 11.5 Teams must comply with all GTHL regulations and pay all fees associated with their applications.
- 11.6 The General Manager will apply for and obtain all exhibition & tournament permits, which will forward to the team.
- 11.7 The Club does not subsidise or cover the costs of team tournament entry fees.

SECTION 12: NUMBER OF PLAYERS PER TEAM (CLUB MINIMUMS)

12.1 The minimum number of players per tiger team is as follows:

- Minor Atom and Atom is **13 players + 2 goaltenders**
- Minor Pee Wee, Pee Wee, Minor Bantam, Bantam, Minor Midget, Midget Jr., Midget and Juvenile are **15 players + 2 goaltenders**. *(These player minimums are higher than the HC/OHF player requirements of 15 players per team)*

The Club encourages the minor Bantam and above age groups to sign the maximum number of players allowed. This will afford the teams' sufficient players to cover off suspensions, injuries and other issues that arise as the players get older.

12.2 Failure to achieve these player minimums will result in the offending team being assessed the equivalent registration fee for each player short.

SECTION 13: RETURN OF CLUB EQUIPMENT AND GAME SWEATERS

If you are released by the club prior to the end of the season you must return your game sweaters, practice sweater and equipment bag prior to receiving any refund. **(Revised)**

SECTION 14: ON AND OFF ICE DRESS CODES

The dress code outlines the standard of dress to which teams are expected to adhere to while representing the Club in all league, playoff, tournament and exhibition games.

Dress codes set a positive image for the organization.

Failure to adhere to proper dress codes may result in disciplinary action. Continued dress code infractions, may result in suspensions or removal from the Team.

At a minimum, all Team Officials, executive and players are expected to wear the current Tiger apparel (which includes hats and coats) when in the arenas and when representing the Club. Individual teams may require additional dress codes (IE: dress shirt and tie) in addition to these codes.

14.1 Off ice dress code

The Club has an off-ice dress code for all Players & Team Officials':

- Tiger jacket
- Tiger Hoodie, white turtle neck, Tiger Golf shirt.
- Black or grey pants, Track pants
- Tiger track suit

14.2 On ice dress code

The Club has an on-ice dress code:

- Home & Away Jerseys & socks
- Tiger hockey pants or shell.
- Black or Black & White or Black, White Orange gloves
- CSA approved Black Hockey Helmet with an approved mask.

SECTION 15: PLAYER'S EQUIPMENT AND APPAREL

15.1 Equipment Provided at Tiger Expense

- 15.1.1** All gear provided by the Tigers must be used by the player, unless a suitable explanation is provided to the Club in writing, prior to its use. Tiger equipment (including logos) may not be altered in any way, without the prior consent of the General Manager and the Equipment Manager.
- 15.1.2** All Tiger merchandise/apparel must be approved by the Equipment Manager and the General Manager prior to purchase. At no time will a team be permitted to design and purchase their own Tiger merchandise without consent from the Equipment Manager or the General Manager.
- 15.1.3** All equipment listed below will be "custom-fitted" and approved prior to purchase by the player's parent. The Tigers will provide the following equipment:
- i. Home and Away jerseys and socks including name patches. Each player may choose their own jersey number, from 1 – 99, or as approved by the Tigers. Players will keep both jerseys at year end.
 - ii. A practice jersey and practice socks. Players will keep these at year end.
 - iii. Equipment bag: (See new procedure to be implemented in the 2019-2020 season see 15.2)

15.2 Equipment Provided at Player Expense (To Be Implemented in the 2019-2020 season)

- 15.2.1** The following equipment must be purchased from a Tiger approved vendor, at the player's expense. Equipment selection, especially pants, must be from approved vendors only, to ensure quality and colour coordination. All equipment approved for purchase by the Tigers is high quality and CSA approved.
- I. Gloves – Black with/white and/or orange – (Note: Black/White/Orange gloves in colour) - Players may use their existing Tiger colour gloves
 - II. Pants or Cover Ups – Black with Orange on White stripe - Different models of pants may be offered by Tigers vendors. Should a player want to use their own pants which may be a different colour than Tiger pants, the player will be required to purchase cover-ups from a Tiger vendor.
 - III. Helmets – Black – Players may use their existing Tiger Black helmet
 - IV. Equipment bag:
Every bag will have a Tiger logo and an area for the player's number on it or on an attached tag. Players will keep the equipment bag at year end. In the case of a returning player, they may use their existing equipment bag in the following season, if they so choose, providing the quality remains at Tiger standards.

15.3 Club Winter Jackets and Track Suits

Club Winter Jackets

- 15.3.1** The Club will supply newly carded Head Coach and Team Manager (maximum 2 per team) of each Team with a winter jacket at no cost. This jacket may be replaced every four years at the discretion of the Club Equipment Director.
- 15.3.2** Newly carded coaching staff should obtain a winter and/or track suit jackets prior to tryouts to ensure Tiger uniformity at the tryouts.

The team is responsible for the cost of the other three-carded team officials' winter Tiger jacket.

- 15.3.3** A winter team jacket is available to all players and parents at cost. Players are not required to purchase a new jacket every year, if the old jacket style remains the same and the quality of their current jacket is acceptable.
- 15.3.4** The same jacket policy applies to returning coaches. The design of the winter jackets will be approved by the Equipment Manager and the General Manager of the Mississauga Tigers and must be the same for all teams.
- 15.3.5** Jacket sizing for players and others, will typically take place after tryouts at the team sizing day.

Club Track Suit

- 15.4.1** Team Track suits are the responsibility of each Team.
- 15.4.2** The Tigers Hockey Club will supply all newly carded head coaches with a track-suit prior to the try-outs.
- 15.4.3** The official supplier of the Club apparel, winter Jackets and track suits and other merchandise will be communicated to the Teams prior to each season.

15.5 Tigers Selected Vendors

- 15.5.1** All players and team managers will purchase Tiger equipment from our Tiger Selected Vendors. The quality of the equipment will be at a high standard (CSA Approved) for all concerned to ensure uniformity and proper protection.
- 15.5.2** The Equipment Manager, team manager and vendors will schedule team and individual appointments as required to ensure timely delivery at a high level of customer care. The Tigers vendors will provide the equipment as listed below. For example, players can only purchase gloves from the selected vendor (Bert's Sports Excellence) as shown below. Without exception, those vendors are:
- 15.5.3 Bert's Sports Excellence** – Ewan Manson – 905-278-4780
Huronario street, Mississauga (Port Credit)

15.5.4 All Tiger merchandise/apparel including,

- winter and summer jackets,
- track suits,
- hoodies,
- t-shirts,
- golf shirts,
- mock turtle necks,
- hats,
- toques,
- scarves,
- blankets etc. (other Tiger merchandise not in our Authentic Brochure may be purchased as a special order)

Equipment and Jerseys

- Practice jerseys and socks
- Player Cover Ups
- Helmets
- Gloves
- Pants and goalie cover-ups

All other equipment, such as skates, sticks and under garments and other protective equipment may be purchased at vendors of your choice.

- 15.5.5** The Club will contract with selected vendors for all equipment, apparel and merchandise suppliers.
- 15.5.6** Each team will deal directly with the Equipment Manager and selected suppliers for all merchandising items.
- 15.5.7** No Club or Team Official or relative will be allowed to profit from the provision of goods and services to the Club or Team unless it is clearly disclosed in writing to the parents and players at the initial team meeting.
- 15.5.8 The official Tiger Club supplier to be used by Tiger teams is.**
Bert's Sports Excellence For the 2016-17, 2017-18, 2018-19

SECTION 16: POLICIES

For Complete Policies go to streetsvilletigers.com

CURRENT POLICY INDEX

#00-01	ABUSE	#03-01	VOLUNTEERS
#00-02	BULLYING & HARASSMENT	#03-02	CLUB ADMINISTRATOR / ASSISTANT ADMINISTRATOR
#00-03	PROCEDURES FOR RECEIVING A COMPLAINT OF BULLYING AND HARASSMENT OR ABUSE	#04-01	VOLUNTEER AND MEMBER WITH CRIMINAL RECORDS
#00-04	RESPONSIBILITIES OF THE TEAM OFFICIALS' COACHES, OFFICIALS, VOLUNTEERS AND PARENTS	#04-02	CODE OF ETHICS FOR PLAYERS,
#01-01	BINGO REQUIREMENTS	#05-01	HEAD INJURIES & CONCUSSIONS
#01-02	RELEASING PLAYER FROM SUPERVISION	#07-01	REFUND SCHEDULE
#01-03	OFF-SITE-ACTIVITIES/ROAD TRIPS	#07-02	ASSISTANT TEAM OFFICIAL PROTOCOL
#01-04	LATE CAREGIVERS	#09-01	GAME MUSIC
#01-05	PHYSICAL CONTACT	#15-01	ACCEPTABLE ONLINE BEHAVIOUR
#01-06	DISCIPLINE IS USED	#15-02	UNSANCTION TOURNAMENTS
#01-07	HAZING	#15-03	CELL PHONES and other MOBILE DEVICES
		#15-04	ICE RESURFACING MACHINE



STREETSVILLE TIGERS HOCKEY CLUB

P.O. Box 9, Streetsville, Ontario, L5N 2B7

e-mail: streetsvilletigers@gmail.com

BULLYING & HARASSMENT AND ABUSE DISCLOSURE REPORT

DATE: _____ STHC FILE NO: _____ TEAM: _____

YOUTH'S NAME: _____ BIRTH DATE: _____ SEX: _____
ADDRESS: _____ CITY: _____ POSTAL CODE: _____

PARENT/GUARDIAN'S NAME: _____ PHONE #: _____
ADDRESS: _____ CITY: _____ POSTAL CODE: _____

1. ALLEGED OFFENDER: _____ PHONE #: _____
ADDRESS: _____ CITY: _____ POSTAL CODE: _____

2. ALLEGED OFFENDER: _____ PHONE #: _____
ADDRESS: _____ CITY: _____ POSTAL CODE: _____

DESCRIBE WHAT THE YOUTH OR WITNESS SAID: (record facts and statements, not interpretations, attach additional pages and or documents, notes, letters, etc. or use reverse side)

DATE OF OCCURRENCE: _____ LOCATION: _____

INJURED OF AGGRIEVED PARTY REQUEST: _____

DESCRIBE THE CONTEXT OF THE DICLOSURE (where it occurred, other people who listened)

PERSON(S) RECEIVING DISCLOSURE:

Print Name: _____ Signature: _____

Address: _____ City: _____ Postal Code: _____

Phone #: _____ Position: _____ Date: _____

Observations: _____
